**CLEANING REGIME**

We have decided to leave one week between guest departure and arrival to minimise the transmission of Covid19.

Cleaning will take place by the hosts three days after guests have left. Ensure that windows and doors are open to allow air to circulate.

Clean surfaces first with soap and water. Disinfect following cleaning using a disinfectant and bleach.

All the items such as mops and cloths need to have been cleaned prior to using them to clean the house. They then need to be washed again on completing the clean to avoid transferring anything between houses and guests. Kitchen brushes and sponges can be cleaned and then put in the microwave on high power for a minute or two. Cloths that can be put in the washing machine should be washed at the highest heat setting appropriate for the item.

Concentrate on high-touch areas when cleaning including handles and horizontal surfaces, remote controls, light switches, oven and hob controls, and window handles and the keys. Ultimately, any items that the guests are likely to touch need to be cleaned down.

Vacuum cleaners should be emptied and wiped down before and after using.

Any open food items should be removed and disposed of.

Laundry should be washed on the warmest water setting possible and then completely dried. Ensure that bags which are used to transport laundry are clean.

We have said that while it is not practical to launder bedspreads between stays, these have been removed from the property together with bedroom cushions.

Use antibacterial wipes to wipe over the exterior covers of the Property Information folder and the Visitor book.

We have left items such as books, games and toys in the property as there is a week between guests and they are wiped.

We ensure that the property is well stocked with cleaning materials and products and that there is antibacterial hand sanitiser gel in the kitchen and bathroom together with antiseptic wipes. We will remind and recommend to guests to plan to bring their own hand sanitiser, gloves, masks and antibacterial soap.

On leaving the property spray surfaces with aerosol sanitiser provided.

**Cleaning check list**

■   Ensure windows and doors are open during clean

**Kitchen**

■   Remove any food items from the property

■   Light switches cleaned

■   Handles cleaned – doors, kitchen cabinets, fridge, freezer

■   Bins cleaned

■   Electrical appliances cleaned – coffee machines, kettles, toasters etc

■   Oven doors and controls cleaned

■   Surfaces cleaned

■   Use washing machine cleaner on high temperature cycle to clean washing machine with cleaning product such as Dettol Washing Machine Cleaner. Use dishwasher cleaner on the dishwasher.

**Dining Room**

■   Chairs cleaned (particularly chair backs)

■   Switches cleaned

■   Handles to cupboards cleaned

■   Table top cleaned

**Lounge**

■   Heating thermostat cleaned

■   Vacuum cleaner emptied and wiped down

■   Light switches cleaned

■   Handles cleaned

■   Do soft furnishings need cleaning? Upholstery and soft furnishings that  can’t be washed can be cleaned with a steam cleaner

■   Vacuum underneath sofas and remove cushions and vacuum

■   Remote controls wiped down and any buttons to turn appliances on and off

**Bedrooms**

■   Strip all beds at the start of the cleaning process, bag up the dirty linen and remove from the property

■   Handles cleaned including wardrobe and chest of drawers

■   Light switches cleaned

■   Window locks cleaned

■   Flat surfaces cleaned

■   Hair dryers wiped down

**Bathroom**

■   Soap in place

■   Door handles cleaned

■   Taps, sink, toilet, and shower cleaned

■   New toilet roll in place

■   Light switches cleaned

**Outside Space**

■   Keys cleaned

■   Outside furniture cleaned and sanitised